

BHH Council Minutes - September 6, 2023

President Roderic Gottula called the meeting to order at 10:00 am.

In Attendance: Natalie Kelly Kat McKay

Bill Hinrichsen Dr. Rod Gottula Lesley Hughes

Chris McCall Maxine Wolfe Denise Daniels Liz Baze Lorraine Handler

Via Zoom: Art Bevins Bev Tyler

Ginny Wooley

The first order of business was to review the agenda items. Please refer to the agenda for full reports. Teams with no further discussions may be passed over.

Appreciation - Natalie gave kudos to all involved in putting on the training. All went smoothly.

Communications - Deb was unable to attend. Natalie reported that there is nothing additional to report.

Community Outreach - Lesley and Ginny presented a Scholarship initiative for 2 medical students for next year. Each student would receive \$500. BHH to commit \$1,000. This is a joint program with Rotary. Rotary is to handle the details. Ginny Wooley is our Rotary liaison. After a lengthy discussion a vote was taken. The motion to proceed with and fund the \$1000 for the scholarship program was approved by a 5 to 3 vote.

CPR Report - Kat reported that the CPR team needs new mannequins and Yoga mats for the trainings. The request is for 5 new more responsive mannequins and a few yoga mats for a total cost of \$800. This was unanimously approved.
Max met with Andrew regarding the proposed First Aid Class. Each Class will be in either English or Spanish.

Equipment - Dr. Rod reported that there is an almost new electric hospital bed that may be available for \$800. Cost new is \$1200. There is currently room to store this bed in the locker. A vote was taken and approved to proceed with the purchase of the bed.

Events and Fundraising - Natalie reviewed the agenda report. **Financial Report** - See complete report in the agenda.

Hospice and Family care -

It was recommended that hospice quilts be given out at the locker along with equipment..
Dr. Rod needs help from medical and nursing people for hospice visits and followup.

Max is working on follow on Hospice and mental health training programs.

Mental Health Initiative -

Dr. Rod reported that the following people have stepped up to work on this program. Bill Crabbe, John Earle, Mike Polacek, David Young, Dan Gallagher, Jane Keener-quait

NEWSLETTER -

Natalie reviewed the changes in progress to the newsletter. Additional people are needed to help with social media.

PRESENTATION COORDINATOR -

Chris is resigning as coordinator. He will continue managing the already scheduled presentations through February. He wants to be able to focus on the database, blood drive, etc. A new person is needed to arrange for presenters starting with the March meeting. Kat has a presenter for November. One has already been scheduled.

Respiratory -

Repairs to oxygen concentrators have been made. Currently there are 2 portable working concentrators.
We are grateful for the donations received from Trivia night to be applied to the concentrators.

Technology -

Chris reported that Barbara Rubinstein contributed some good report ideas. After the meeting, Chris reached out to Meg Wilson. She will not be joining the team.

Translation - Dr. Rod requested the names of available translators.

TRAINING - to be (renamed Orientation)

Great feedback on the training. Quality of students was amazing. All 15 of the students asked for assignments. Art was the hands down favorite instructor. After a review, it was decided that the "orientation" can be reduced to one day, a section to be added on using the website, students requested a one hour lunch break to allow for more interaction among them, having fewer trainers will allow for more flexibility.

It was recommended and approved that the name "Training" be changed changed to Orientation. There are currently about 10 signed up for the October class.

Old business -

A vote was taken regarding adding a table at the Feria Market. It was turned down based on the need for additional man power and not having a storage area available at the Feria.

New business -

1. 3 year Plan - Dr. Rod to call a special meeting the council members to

discuss the Mission statement, Bi-laws and organization chart. He expressed the need for a facilitator to keep things in the organization on track as it is growing and expanding its outreach. He has spoken with two possibles.

2. Large donor gift. We have the possibility of a sizable donor gift. We must find plan to receive this gift and allow the donor to receive tax benefits. See 3 below.
3. There was a discussion regarding the need for BHH to have a 501(c)(3). We can possibly work with Cary Gordon and run donations through her 501(c)(3) account, Unlimited Dreams to Reality, Inc. in the U.S. or work with an attorney to set up our own account. The attorney handles all paperwork and tax requirements. Bill and Dr. Rod to zoom with Cary for further information and details. The advantages of our own 501(3)(c) were discussed. It would allow us to get registered on major charity lists.
4. Hospice visits - Dr. Rod expressed the need for more people with medical backgrounds to cover hospice visits and follow ups.
5. Change to current Covid policy. A volunteer interacting with patient or family does not require a mask. When going into the home of a patient, a Kn95 mask is required. Anyone going into a patient's home must also have vaccines for Covid. Dr. Rod to revise the current policy.
6. Natalie brought up the need for a Donor Relations team. They initiate a campaign to solicit donations, send thank you letters, etc. Chris is currently sending thank you letters for donors to the matching fund. A team leader is needed.

7. Team goal review. This will be part of the 3 year planning.
8. The CPR requests. See CPR team report for discussion and review. Request was voted on and approved.

9. Community Outreach Award initiative - See Community Outreach report for discussion. The request was voted on and approved.
10. Liz reported that the PCC's received a request to help a patient in his home while his wife (caregiver) is out of town. Denise volunteered help him.

The meeting was adjourned at 11:18am

Respectfully submitted
Lorraine Handler, BHH Secretary